

Rental Application Form



Please Answer ALL Questions:

Which property are you applying for?

Date you want to move in/ Start Lease?

Date Viewed Property?

Total number people over 18 who will live at the property?

Children (< 18) to live at the property, Names & Ages?

What term of Lease: 6mths or 12 mths

No. of animals that will live at the property:

Breed:

Age:

Is your pet inside or outside?

Weight:

How many vehicles will be at the property for **ALL** tenants?

Have you ever been listed on TICA or another rental database?

Applicant (18 years or older) - ALL applicants MUST complete a separate application:

First Name:

Middle name/s:

Surname:

Date of birth:

Age:

Contact phone number:

EMAIL Address:

APPLICANT: (If lived at address under 6 mths we will need a third address)

Current Address:

Own or rent:

Length:

Reason for leaving

Weekly Rent YOU pay:

Property Managers Name & Company:

Property Managers Phone Number :

Property Managers Email Address :

I Have Attached a copy of: (All Documents are required)	TICK
Drivers License / Passport	
Last 2 Payslips	
Bank Statement Balance/Summary	
Photo of pet (if applicable)	
If Self employed:	
Supply last tax return or...	
Accountant contact details	



Previous Address: _____

Own or rent: _____ Length: _____

Reason for leaving: _____

Weekly Rent YOU paid: _____

Property Managers Name & Company: _____

Property Managers Phone Number: _____

Property Managers Email Address : _____

Applicant – Employment:

Job Title: _____

Occupation: _____

Company Name: _____

Length of type of employment: _____

Average weekly pay AFTER tax: _____

Contact Name of Employer: _____

Phone: _____

Email: _____

If self employed: _____

Accountant **Phone Number:** _____

Accountant **Email Address:** _____

Your Car:

Make / Model: _____

Registration Number: _____

Personal Referee:

Name: _____

Relationship to You: _____

Length of Time Known: _____

Phone: _____

Email: _____



Declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I, the tenant, accept the property in the condition it was in when inspected.

I authorise the Agent to obtain personal information about me from:

- (a) The owner or the Agent of my current or previous residences;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants;

Any record listing or database of defaults by tenants such as TICA, NTD or TRA for the purpose of checking your tenancy history.

I am aware that I may access my personal information by contacting:

TICA 1902 220 346

NTD 1300 563 826

TRA (02) 9363 9244

I am aware that the Agent will use and disclose my personal information within this application in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow trades-people or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a check with Tenancy Databases

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Free Utility Connection Service

Successful applicants will be contacted by our partners at **MyConnect**.

MyConnect is an easy to use, free service for connecting your Electricity, Gas, Telephone, Internet and Pay TV. We also offer Truck hire & Insurance.

We work with a wide range of service providers so we can help you find the best option to suit your needs.



myconnect[®]
a really smart move

Applicant – Name: _____

Applicant – Signature: _____

Applicant – Date: _____

ANNEXURE A - PET APPLICATION AND AGREEMENT

AGENCY DETAILS	Real Estate by Kylie		
PROPERTY ADDRESS			
TENANT NAME			
GENERAL	Use this form only for Properties where Lessor has indicated that pets may be acceptable. If unsure please contact our Agency prior to completing this application form.		
PET DETAILS If more than 2 pets, print and complete separate Pet Agreement.	ITEM	PET 1	PET 2
	Type of Pet/S:		
	Name/s:		
	Age:		
	Desexed:	YES / NO	YES / NO
	IS IT AN INDOOR PET ?	YES / NO	YES / NO
	Breed:		
	Photo Provided	YES (copy for file)	YES (copy for file)
EMERGENCY PET CARER The Tenant provides the following information for use in case of an emergency	Name:		
	Address:		
	Mobile No:	Email Address:	
VETERINARIAN The Tenant provides the following information for use in case of an emergency	Name:		
	Address:		
	A/H Phone No:	Email Address:	
TERMS AND CONDITIONS	The Lessor has agreed to permit pet/s at the premises as specified in the General Tenancy Agreement and this Pet Agreement. The tenant/s acknowledges and agrees to the following terms:		
	<ol style="list-style-type: none"> 1. Any pet other than the approved pet/s specified in the General Tenancy Agreement must first be requested by Tenant/s in writing giving full details and then be approved in writing by the Lessor PRIOR to the pet/s being allowed onto the premises. 2. The Tenant shall be liable for any damage or injury whatsoever caused by the pets on the Property this also includes the lawn, gardens, plants, boundary fence/ gates, holes dug by the pet, exterior of the property etc whether they are the pet of the Tenant or guest, Tenant's pets or their guests pets are regardless of their approval status. 3. The Tenant accepts full responsibility and indemnifies the Lessor for any claims by or injuries to third parties or their Property caused by, or as result of actions by their pet/s or their guests pet/s, and regardless of their approvals status. 4. The Tenant agrees to arrange for Flea Fumigation & deodoriser at the end of the tenancy or at a time during the tenancy as required by the Lessor / Lessors Agent. 5. The pet/s is to be outside at all times, unless specified otherwise in the General Tenancy Agreement or this pet Agreement. (inside pet/s MUST have owners approval) 6. In the case of the pet being approved for inside the house. If there is animal smells detected in the house and the source of the smell is in the carpet, it is the tenants responsibility to remove the smell from the carpet. 7. By signing below you are only asking for approval of the above-mentioned pet/s to be accepted at the property for which you are applying. 8. If approved, you are required to, at the time of signing the Tenancy Agreement and associated paperwork, sign the Tenancy Agreement section. 9. The tenant agrees it will ensure during all inspections that pets permitted by the lease to be on the premises do not create a nuisance and are either restrained or removed. 		
ACKNOWLEDGEMENT BY APPLICANT (tenant/s signature required)	Applicant Name	Signature	Date
AFTER PROCESSING APPLICATION			
Application Result	Application for Pets Accepted / Declined INDOOR PET APPROVED YES / NO The abovementioned pet/s has been approved by the Lessor of the property stated in this agreement. This Agreement now forms part of the General tenancy Agreement and the Tenant/s are now bound by the acknowledgement set out in the Application above.		
AUTHORISATION ON BEHALF OF LESSOR / AGENT	Agent	Signature	Date
	Real Estate by Kylie		